

INSTRUCTIONS FOR THE EVACUATION LEADER



- **In case of an alarm** – determine the cause and decide whether to evacuate.
- **Put on the yellow vest.**
- **Tell everyone** in your evacuation zone to leave the building and go to the assembly point.
- **Inform all adjacent zones** that you are evacuating your zone.
- **Make sure that your zone is checked thoroughly**, and that everyone gets out. If possible, close all doors and windows.
- **Do not put yourself at risk**, and do not engage in any form of rescue work.
- **Go to the assembly point** and report to the assembly point leader.
- **Inform** your immediate supervisor, if possible.



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